

## **TUITION & FINANCIAL POLICIES**

## Payments

Payments are processed through an automatic payment system via Procare Tuition Express. Options - ACH draft (no fee) or Debit / Credit Card 3.25% convenience charge

## <u>Change or Drop in Service</u>

A 7 day written notice via email to jumpstartinfo253@gmail.com is required to suspend service or implement a change in current schedule.

Vacation Policy

**One week during Christmas and one week** 

during summer is granted to <u>Full year</u> <u>members</u> complimentary with no charge. Full year member = After School & Summer Camp student <u>Tuition</u>

Weekly tuition is calculated as an average rate with all half days and holidays taken into account for the full year. This results in a base weekly tuition amount that does not change regardless of days open or closed during school year and summer.

A \$15 Returned/Declined payment fee will be added to all retured/declined payments.



## **PROCESSING DAYS**

TUITION IS DRAFTED ON FRIDAYS. CONCESSIONS ARE DRAFTED ON TUESDAYS. \*DEPENDING ON YOUR BANKING INSTITUTION, CHARGES MAY SHOW UP ON A DIFFERENT DAY. \*HOLIDAYS MAY ALTER DRAFT.

Lunch or concession charges

posted after draft will show up in the most recent week as owed.

 If lunch charges are posted Friday or Monday, it will be drafted on Tuesday.

 If it was posted on Tuesday through Thursday, it will draft with tuition on Friday.

A \$15 Returned/Declined payment fee will be added to all retured/declined payments.